**SUMMARY**

**Title:** GPSG Benefits Officer (May 1, 2025 – April 30, 2026)

**Position Type:** Appointed Officer

**Position Open to:** All full-time IU Bloomington graduate and professional students for the 2025-2026 school year

**Remuneration**: $3,000 fellowship ($1,500 per semester)

**Sponsoring Units**: GPSG and University Graduate School

**Application Deadline**: Friday, March 21st, 2025 by 11:59pm; applicants may be asked to sit for an interview.

**Submission Instructions**: In a single pdf file, submit this completed application form and a one-page resume to the GPSG Communications Coordinator (iugpsg@iu.edu). Save your application with the following naming convention: Benefits\_Lastname\_Firstname

The Graduate and Professional Student Government (GPSG) serves over 10,000 graduate and professional students at IU Bloomington through providing academic support, advocacy, community building, and resources.

The Benefits Officer leads GPSG’s efforts related to promoting and advocating for benefits and services offered to graduate and professional students and Student Academic Appointees. This Officer serves as the chair of the GPSG Benefits Committee, which focuses on issues related to student services, health insurance, stipends, fee remission, and related employment. The committee has standing relationships with the GPSG Veteran, Parent-Student, Teaching, and Research Ambassadors.

*NOTE: Applicants are encouraged to apply to all positions of interest. Elected Officers and Hired Staff positions will be selected before Appointed Officer applications. You will be given the opportunity to rank your preferences if applying for multiple Appointed Officer positions.*

**BENEFITS OFFICER DUTIES AND RESPONSIBILITIES:**

* Fulfill the duties and responsibilities outlined in the **GPSG Constitution and Bylaws**
* Serve as chair of GPSG Benefits Committee
* Sit on GPSG Executive Committee and other relevant university committees
* Develop programming related to efforts of the Benefits Committee

**TIME COMMITMENT INCLUDES:**

* Training meetings (some in April and a one-day GPSG fall training in mid-August)
* Informational Presentations at new graduate student orientations
* Monthly GPSG Assembly meetings
* Twice-monthly GPSG Executive Committee meetings
* Twice-monthly Benefits Committee meetings

**All applicants are encouraged to contact the current GPSG Benefits Officer via** **gpsgben@iu.edu** **to develop a more robust understanding of the position.**

**Name:**

**Area of Study:**

**Email:**

**Phone Number:**

**Please rank your preferences for all Appointed Positions you are applying for:**

Awards Officer \_\_\_

Benefits Officer \_\_\_

Diversity Officer \_\_\_

Health & Wellness Officer \_\_\_

Sustainability Officer \_\_\_

***Respond to each question in 150 words or less***

1. **Why do you want to be on the GPSG Executive Committee?**
2. **Why do you want to be the GPSG Benefits Officer?**
3. **What can you bring to the position of GPSG Benefits Officer?**
4. **Outline a few ways you will support and follow through on** [**GPSG Resolutions**](https://gpsg.indiana.edu/advocacy/resolutions.html) **passed by the Benefits Committee over the past couple years.**
5. **What are the top issues currently facing IUB graduate students that you anticipate the Benefits Committee will focus on in the upcoming academic year? How would you address these issues?**
6. **What is your strategy to encourage and maintain committee member involvement throughout the entire school year?**